

Covid-19 Behaviour Policy Addendum 2 (September 2020)

Coronavirus – Fighting the Spread of Covid-19 Together

This addendum applies until further notice and supersedes all previous addendums.

In light of the current Coronavirus crisis, it is necessary to change the way we behave in school. New systems, procedure and protocol, underpinned by government guidance and extensive risk assessments, have been put into place to support these changes.

Some expectations will also change. The school community, students, parents and staff have been advised of these changes in writing as well as through appropriate communication means such as social media. Students, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

However, as this is a situation of crisis, we should acknowledge that circumstances may and indeed are likely to evolve and further changes may become necessary at short notice. We will follow government requirements and consult official guidance in order to establish any necessary changes. This will be communicated to students, parents and staff in a timely manner.

When students are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents and carers should also read our expectations and ensure that their children follow the new procedures that have been put in place. Parents and carers should contact their child's Progress Leader if they think their child is unable to comply with some of the rules, so we can consider alternative arrangements and support them to integrate back into school life.

New expectations around behaviour fall into one of three categories in order to limit spread of Covid-19:

- to minimise contacts with other students
- to encourage, establish and maintain social distancing
- to encourage, establish and maintain good hygiene

Students must adhere to expectations in respect of these three areas. The implications of failing to do so are extremely serious, may jeopardise the health and safety of our school community and in turn general public health.

For this reason, the usual 'Behaviour for Learning' rules of '3 chances – 3 stages' will not apply in respect of these categories.

Minimise Contact

We have adopted the following public health risk reduction measures in order to minimise contact:

- Staggered arrival and departure times. Students should arrive at school not more than 5 minutes before their designated time.
- Named and distanced arrival and departure gates. Students may enter school only at their designated entrance. For example, they may not enter school with a sibling in another year group with a different entry point. Students will be greeted by a member of staff. If the student or anyone in their household has developed Covi-19 symptoms, they should tell a member of staff immediately.
- Creation of 'Support Hubs' within year group bubbles. This designated area will be the 'go-to' and unique service point for all pastoral, behavioural, medical, safeguarding and SEND needs. It replaces all student services such as Student Reception, Cool Off, Step Out, Study Area, Nurture, Student Welfare.
- Dedicated support staff for year group bubbles. This includes Progress Leader, Behaviour Mentor and additional support staff.
- Staggered break and lunch times. This ensures that students do not come into contact with students from outside their year group bubble.

-Designated toileting facilities. In the interest of public health and to minimise lost learning time, we would encourage students to keep toilet visits to a minimum. Toilet visits will be escorted during lesson time and each year group bubble has designated facilities.

-Specific break and lunch areas. This ensures that students do not come into contact with students from outside their year group bubble.

Social Distancing

Government guidance directs that students in a secondary setting should keep their distance within their groups. This includes before, during and after school. Between classes and at social times, students must continue to maintain social distancing where this is reasonable and possible. In order to promote, encourage, establish and maintain social distancing, new rules, protocols and expectations have been established. These include but are not limited to

- Movement of staff and students within school (dedicated classrooms, one-way systems, queuing, out of bounds areas) Students are grouped in Year Group Bubbles and will remain in their group at all times.
- Movement within the classroom. Students will be allocated a seat and should not move from their seat unless invited to do so by staff. Seating will be forward facing wherever possible and students should remain in this position.
- Socialising within school. Students may socialise within their bubble but should maintain distancing.
- No touching / physical contact rule for all. This is clear and consistently applied will help support students to remain distanced. This includes hugging, hand-holding, tapping, play-fighting and any other form of affection and/or play. This will be clearly explained and reinforced with all students. Purposeful and deliberate attempts to touch another student will be dealt with seriously.

Good Hygiene

- Handwashing and hand-sanitising. These are now an integral part of expectations for all. Students, staff and visitors are required to wash hands and to hand sanitise frequently. Students will be required to hand-sanitise upon entering and leaving the building, before and after each session.
- Expectations around coughing, sneezing and disposal of tissues. Students should make every effort to cough or sneeze into the inner elbow. If using a tissue, they should fold and dispose of it immediately following the promotion of 'Catch It, Bin It, Kill It!'. After an episode of coughing or sneezing, students will be asked to hand-sanitise. They may be asked to wipe down any affected areas (desk/chair).
- Avoiding of touching face area. Students will be asked to hand-sanitise if they touch the face.
- Avoiding sharing or passing of personal equipment and possessions, including food, snacks, sweets and drinks. This will be strictly discouraged.
- Students should only bring to school items which are absolutely necessary for their school day.
- Equipment may be shared within a Year Group bubble as appropriate.
- Use of toilets – strictly one person per cubicle
- No removal of food from or consumption of food outside the dining hall area. This includes pack-ups from home.
- All litter should be picked up and thrown away as it is potentially contaminated.
- No shouting, unnecessary raising of voice, chanting or singing
- Squirting or spraying of water or other drink from a bottle or can is strictly prohibited and may be considered a deliberate attempt at transmission (see below)
- If a student has used a mask or face covering on the journey to school, it should be disposed of on arrival or placed in a plastic bag to take home. It should not be taken out at all whilst in school.
- Clear rules around spitting and coughing towards another person. Deliberate acts of transmission such as coughing or spitting at or towards another person will be treated as malicious and will be treated with the utmost seriousness. This aggressive behaviour may result in an exclusion and a referral to the police. Squirting of liquid from a mouthpiece may have been seen as a 'fun' gesture in the past but may result in transmission of saliva and therefore is equally unacceptable.

Students should follow the expectations above. Airedale Academy will use a range of strategies to ensure that students understand and follow the expectations and will address failure to comply. These strategies may include but are not limited to:

- clearly defined bubbles with staggered arrival and departure times, entry and exit points and protocol for movement during the school day
- reminder of social distancing rules and rationale for them
- request to hand-sanitise and/or handwash
- contact with parents/carers

These are unprecedented times and the health and safety of all is paramount and an absolute priority. For these reasons, failure to adhere to expectations surrounding good hygiene and social distancing may result in immediate and severe sanctions. These may include:

- removal from class to another within the bubble
- removal to designated Support Hub
- internal inclusion within the Support Hub
- socially distanced escort by staff
- exclusion

Uniform

Government guidelines suggest that schools revert back to normal uniform policy. As such we expect that all students must wear full school uniform. Students who arrive at school without full uniform will be referred to their Support Hub. We will continue to lend out fully laundered school uniform.

Behaviour for Learning

The first 3 stages will remain as in current behaviour policy in that Stage 3 will trigger removal from the classroom. Support Hub staff will relocate the student in another teaching area within the bubble. This will remove the student from the escalating situation whilst keeping the Support Hub as clear as possible. Failure to comply with expectations would see the student removed to the Support Hub.

These stages can be summarised as follows:

Stage 1 – verbal warning

Stage 2 – conversation with Support Hub

Stage 3 – Removal to another classroom within the bubble + 30 min detention

Continuing to disrupt – removal to Support Hub + 45 min detention

Failure to attend detention/complete successfully = 60 min detention

Support Hubs

Support Hubs will become the ‘heart’ of the school. Established and situated in every year group bubble, they will regroup vital student support services and be the designated ‘go-to’ unique service point for all pastoral, behavioural, medical, safeguarding and SEN needs during these extraordinary times due to the pandemic. The Support Hub replaces Student Reception, Cool Off, Step Out, Study Area, Nurture, Student Welfare, all of which cannot open post-Covid due to restrictions around minimal contact and non-mixing of students from different bubbles.

Support Hubs will be staffed as follows:

- a dedicated Behaviour Mentor
- HLTAs / ESAs
- Technicians
- Cover Supervisors will be allocated to a year group to work with when not on cover
- other support staff will be allocated to a year group
- Progress Leader base