

PROVIDER ACCESS POLICY

Version	Date
Last reviewed	September 2021
Date of next review	September 2022
Owner	Principal
Approver	Academy Council

1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Student Entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

3. Management of Provider Access Requests

3.1 Procedure

A provider wishing to request access should contact:

Jo Sergeant - Careers Adviser
Telephone: 01977 664555
Email: info@airedaleacademy.com

3.2 Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

- The school Careers Fair which is held in the Autumn term is an opportunity for external providers to exhibit. We welcome the support of employers, colleges, school 6th forms, universities and apprenticeship training providers.
- Parents' events which focus on progression pathways are a further opportunity for providers to speak with both students and their parents. These include our Year 9 Options Evening (Spring Term) and Year 11 Progression Evening (Autumn Term).
- Assemblies are on a rota throughout the year. We also welcome talks or workshops tailored to specific groups or areas of interest. Please contact the school if you would like to run a presentation or workshop with students.
- Enterprise Days are organised periodically in school to give students an opportunity to work together on team projects, learn about skills for employability and to get insight into different areas of work. We welcome the opportunity to work in partnership with external providers to deliver these activities.
- Employers with job vacancies and apprenticeship opportunities for school leavers can contact the school with details and this can be promoted to students. Should you wish to speak to students in person about available opportunities this can be arranged, along with company / site visits if appropriate.

- Further and Higher Education Providers who have Open Events, Taster Days or Course Information to promote can send this information to the school careers adviser for circulation and if requested can make arrangements to speak to groups of students in person.
- Once a term there is a Careers Drop Down Day for all year groups

Please contact Jo Sergeant to discuss this further.

The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students.

4. Premises and Facilities

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

5. Key Contacts

Jo Sergeant	-	Careers Advisor
James Podlewski	-	Senior Leadership Team Careers Lead