

28<sup>th</sup> June 2021

### **Extra Covid-19 Testing**

Dear Parent / Carer

You will be aware that cases of COVID-19 in Wakefield District are rising and that in common with many other schools, Airedale Academy has had to close a year group and ask a number of students to isolate at home.

Wakefield District Public Health team are now able to offer extra testing in a number of settings, including schools; to help to reduce the disruption to children's education in the last few weeks of term, we would like to ask all students to take a PCR test at home.

This is completely voluntary but it will help to identify any further cases in students who do not have symptoms, and to reduce any possible further spread in school and in our community.

We are asking **students who are currently in school** to take a PCR test instead of the usual lateral flow test because we know that they are more accurate. Each student will take home a test which they can do at home under your supervision. Tests will be given to all students as they leave our site on Tuesday 29<sup>th</sup> June and students must then return their completed test and place it in the collection bins at the gates on the morning of Wednesday 30<sup>th</sup> June as they come into school. As a parent / carer, by registering the PCR test online as per the provided instructions, you are giving consent for your child to participate. Once collected the tests will be sent away to be analysed.

On receipt of your PCR test you will be required to register your details and the unique PCR test barcode number via the GOV.UK website. Instructions on how to do this are included with the PCR test and I have also included a step by step guide to help guide you through the process.

Tests for students **who are in school** and staff members must be returned to school in the transport pack provided within 24 hours of taking the test. Dedicated collection boxes will be on site for the tests to be deposited by students.

You will receive your test result by text or email dependant on the contact details you register on the government website.

### **COVID-19 vaccination**

All adults over 18 are now able to book their COVID-19 vaccination, so please do book your appointment without delay, or look out for drop-in sessions being advertised. There are more and more sessions available which you can attend without appointment.

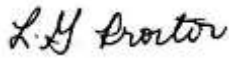
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To book your vaccine, please visit:

[Book or manage your coronavirus \(COVID-19\) vaccination - NHS \(www.nhs.uk\)](https://www.nhs.uk)

I thank-you for your continued support during these challenging times.

Yours faithfully



Miss L. Proctor  
Principal

## Registering your PCR Test online – School Testing

Go to: [www.gov.uk/register-home-test](https://www.gov.uk/register-home-test)

**Step 1** – go straight to the bottom of the first page and click **Start now**



The screenshot shows the GOV.UK website page for 'Get a coronavirus test'. At the top, there is a black header with the GOV.UK logo and the text 'Get a coronavirus test'. Below the header, there is a blue banner with the text 'ALPHA This is a new service - your feedback will help us to improve it.' The main heading is 'Register a PCR home test kit'. Below this, there is a paragraph explaining that users can register for a coronavirus (COVID-19) PCR swab test kit for themselves or someone else, and that PCR tests are different to rapid lateral flow tests. A section titled 'Check what you need' lists three requirements: received the kit, found the nearest Royal Mail priority postbox or booked a courier to collect it, and got the order confirmation email containing the bold 10 character order ID. At the bottom of the screenshot, there is a note: 'If you are taking a PCR test before your hospital visit, you need to register.'

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- got your order confirmation email containing your bold 10 character order ID (you received this when you ordered your test kit)

If you are taking a PCR test before your hospital visit, you need to [register your kit here](#).

**If people you live with have received a test kit**

- you should register their test kit too
- each person must use the test kit they have registered to receive the correct results

**Get help to register the test**


To have a live video call with trained staff, download the free Be My Eyes app for [iOS](#) or for [Android](#) and go to the 'specialised help' section.

**How we use your data**

To find out how we use your personal data when you register for a coronavirus test, [read the coronavirus privacy note](#).

[Start now >](#)

Step 2 click **Continue**

 **GOV.UK** Get a coronavirus test

**ALPHA** This is a new service – your [feedback](#) will help us to improve it.

[Back](#)

## Make sure you know how to return your test kit

Before you register your test kit, it's very important that you know how to return it.

If possible, post your test kit at your [nearest Royal Mail priority postbox](#).

If you cannot get to a priority postbox, read the paper instructions on how to [book a courier](#).

[Continue](#)

Step 3 – You will not have an order ID

Go to the bottom of the page and click [register your kit a different way](#)

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## What's your order ID?

You'll find your 10-digit order ID at the top of the confirmation email you received when your test kit was ordered.

Entering your order ID is the quickest and easiest way to register your kit - you will not have to enter information previously provided.

Your order ID looks like this in the confirmation email. The email was sent from "Coronavirus Home Testing":

Your 10-digit order ID is: 0123456789 (example)

Order ID

[Continue](#)

If you did not receive an order ID, you need to [register your kit a different way](#). Please do not use the link if you have an order ID.

**Step 4** Start the registration process. Click [Start now](#)



**GOV.UK** Register a test

**ALPHA** This is a new service - your [feedback](#) will help us to improve it.

## Register a coronavirus test

Use this service to register a coronavirus test for you or someone else.

You need to register each coronavirus test to get the results.

**To complete this form, you'll need:**

- the test kit barcode for the test you're registering
- a mobile number (for you or the person you're registering it for)
- the Royal Mail barcode on the return box (only if you're registering a home test kit)

If you're taking a test before your hospital visit, you need to [register your kit here](#).

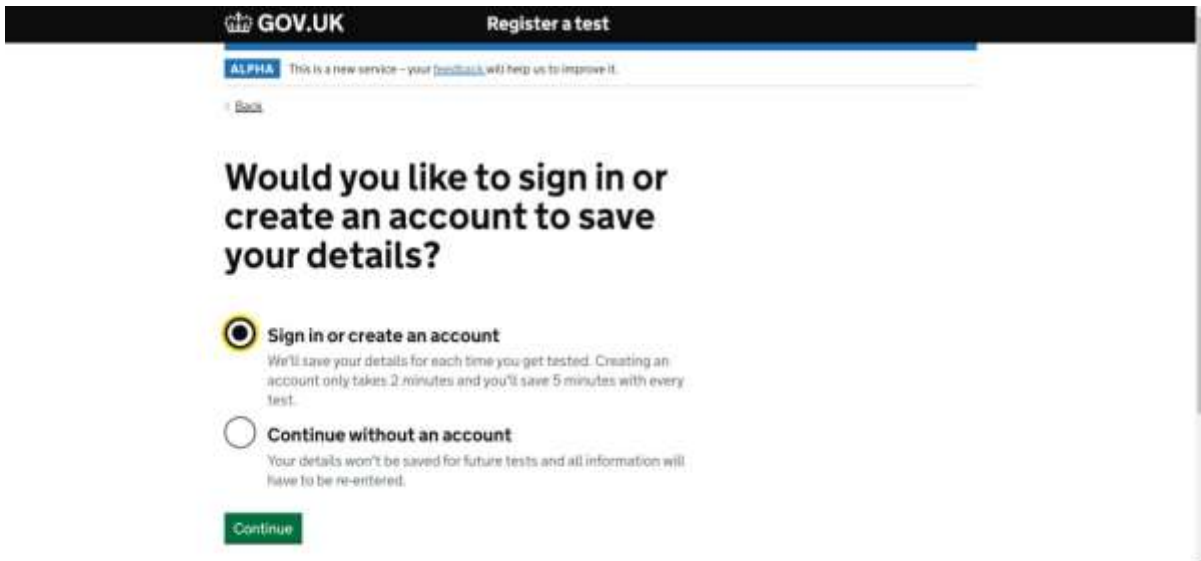
[Start now >](#)

[How we use your data](#)

**Step 5** – You may wish to create an account

Click [Continue](#) and enter your details

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**GOV.UK** Register a test

**ALPHA** This is a new service - your [feedback](#) will help us to improve it.

[Back](#)

## Would you like to sign in or create an account to save your details?

**Sign in or create an account**  
We'll save your details for each time you get tested. Creating an account only takes 2 minutes and you'll save 5 minutes with every test.

**Continue without an account**  
Your details won't be saved for future tests and all information will have to be re-entered.

[Continue](#)

**Step 6** In your pack you will find the unique test kit barcode



## Enter the unique test kit barcode

If you have a home test kit, use the camera on your phone or computer to scan one of the identical barcodes on the plastic tube, plastic bag and return box.

Or you can manually enter the 11 character reference below the barcode.

If you're using a home test kit, you'll find the identical barcodes inside the home test kit, either attached to the plastic vial, biohazard bag and return box or loose for you to stick on yourself (please read instructions).

These are different from your pre-paid Royal Mail return package barcode on your box.

[▶ What does the barcode look like?](#)

[Scan barcode](#)

Test kit barcode reference

Confirm test kit barcode reference

**Step 7** – You will not have a Royal Mail barcode

Go to the bottom of the page and click [I do not know my Royal Mail barcode](#)

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## Enter the Royal Mail barcode

Use your phone or computer's camera to scan the unique Royal Mail barcode in the home test kit.

This appears on the right-hand side of the label. Do not scan the QR code, which is on the left.

The Royal Mail barcode is also different from the home test kit barcode.

You can also manually enter the 13 character reference below the barcode.

▶ [What does the barcode look like?](#)

Scan barcode

Royal Mail barcode reference  
For example, AA 1234 5678 9AA

Confirm Royal Mail barcode reference

[Continue](#)

[I do not know my Royal Mail barcode](#)

**Step 8** – complete the registration process

**Step 9** – swab as directed, package the swab, and return the sealed package to school/college, placing the package in the collection box provided