

Our Ref: SM/CC/L/L1
Date: 15 September 2022
Telephone: 01977 664555
E-mail: smiller@airedaleacademy.com

Dear Parent / Carer,

School Trips and Extra-Curricular Activities Consent Form

School trips and extra-curricular activities form an essential part of your child's learning. We want to make the process of gaining consent for trips and extra-curricular activities simpler.

Parents or carers with parental responsibility can sign their child up for a trip or extra-curricular activity through My Child at School (MCAS) under Clubs and Trips. Parents will be informed of the details of the trip or club through MCAS. The trip letters will make it clear the details of the trip, costs if applicable and the cancellation policy.

By enrolling your child on a visit or extra-curricular activity through MCAS, you are providing the necessary consent, as only the parent or carer with parental responsibility has the ability to do this. Furthermore, we ask the parent or carer with parental responsibility to complete the one-off, attached consent form, which we will hold on record.

This means we will **no longer send out permission slips routinely for every trip or extra-curricular activity**. Staff may need to send out different consent slips that are specific to each visit, for example, waivers for adventurous activities providers or social media consent forms from providers.

Please return the attached consent form to either student reception (if a student) or visitors' reception (if a parent or carer). If you have any questions, please contact me on the above details.

Yours faithfully,



Mr S. Miller
Head of Cultural Capital

Consent form for trips and other on-site/off-site activities

Please sign and date the form below if you are happy for your child:

- a) To take part in school trips and other activities that take place on/off school premises;
- b) To be given first aid or urgent medical treatment during any school trip or activity.

Please note the following important information before signing this form:

- The trips and activities covered by this consent include;
 - all visits (including residential trips) which take place before school, afterschool, during the holidays or a weekend
 - adventure activities at any time
 - off-site sporting fixtures outside the school day
 - extra-curricular clubs that take place on school site before or after school
- The school will send you information about each trip or activity before it takes place.
- You can, if you wish, tell the school that you do not want your child to take part in any particular school trip or activity by not enrolling your child on the trip/club on MCAS.

Written parental consent will not be requested from you for the majority of off-site activities offered by the school – for example, year-group visits to local amenities – as such activities are part of the school’s curriculum and usually take place during the normal school day. By enrolling your child on My Child at School (MCAS), you provide consent for the trip or extra-curricular activity.

Please complete the medical information section below (if applicable) and sign and date this form if you agree to the above.

Medical information

Details of any medical condition that my child suffers from and any medication my child should take during off-site visits:

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Name of child	
Name of parent/carer with parental responsibility	
Signature of parent/carer with parental responsibility	
Date signed	